

Riya Shaw

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EDUCATION

San Jacinto Community College, Houston, Texas May 2025
Seeking Associates of Business 4.00 GPA

- Honors: Member of San Jacinto Community College Honors Program

Clear Horizons Early College High School, Houston, Texas May 2025
Seeking High School Diploma 5.69 GPA

- Honors: Superintendent Scholar (9th and 10th), All A's Honor Roll (9th, 10th, and 12th)
- Awards: Best High School in Chess Tournament (11th), Best Computer Science Application (11th)
- Class Rank: 6

WORK EXPERIENCE

Let's Pho September 2023

Part-Time Worker

- Aid customers with checkout and create precise orders
- Create social medias and advertisements for the improvement of the restaurant
- Manage daily restaurant operations that focus on seamless service
- Prepare and serve meals inclined with customer desires
- Remain eager and uplifting to present satisfactory customer service

Lovett Dental June 2023-August 2023

Dental Assistant

- Assisted General Dentist Dr. Adams-Lesage for nine hours every weekday
- Cleansed and packed dental utensils for operation
- Assured all operation rooms had all necessary equipment
- Cautiously guaranteed all post-operative and pre-operative instructions were followed and noted on Denticon

COMMUNITY INVOLVEMENT

Cardiovascular Specialists of Texas August 2024-Present

Cardiology Intern

- Shadow Interventional Cardiologist Dr. Dharmashankar three hours a week
- Learn about various heart diseases and what steps prevent cardiac health to decline
- Articulately interact with patients to explain procedures and heart diseases
- Plan to create a heath heart kit to educate the youth and prevent heart diseases consisting of a book, a 3-D model of a realistic heart, an educational activity, and a stethoscope to hear heart rates

Vici Wrestling December 2023-Present

Wrestler

- Attentively learn and practice wrestling five hours every week
- Vigorously compete in Clear Creek Independent School District tournaments
- Volunteer to tutor children in improving their wrestling skills and physical health

Lovett Dental

December 2023-May 2023

General Dentist Intern

- Shadowed General Dentist Dr. Adams-Lesage four hours a week for fourteen weeks
- Learned and wrote about common dental procedures to gather information for dental research
- Authored and illustrated a book about common dental procedures for children to understand in a simplified manner: Filling the Gap
- Articulated informed patients about pre-operation and post-operation instructions

Engin

January 2022-Present

English Tutor Volunteer

- Weekly communicate and assist students from Ukraine in learning and improving English
- Gather resources for, plan out, and personalize weekly events for multiple students
- Support and communicate with students going through wartime to uplift their mental health through wellness checks
- Attend various events to improve and build new teaching skills

Donnelly Tax Law

May 2021-August 2022

Accounting Intern

- Sorted and organized files, spreadsheets, and reports related to tax reporting
- Completed research, compiled data, updated spreadsheets, and produced timely reports
- Thoroughly analyzed problems and worked with a team to develop solutions
- Provided project progress updates and proposed solutions to issues
- Facilitated the successful completion of tax reporting projects from concept to launch

LEADERSHIP

Future Business Leaders of America

August 2023-Present

Competitor

- Learn financial management, accounting, and finance principles for competition preparation
- Plan presentations and case files for competitions in the Accounting Case Competition, Management Case Competition, and Business Ethics
- Represent the San Jacinto College Chapter at State competition

Clear Horizons Finance and Investment Club

August 2023-Present

President

- Prepare presentations to teach finance to high school students for one hour every other week
- Plan to teach the financial topics at various elementary classrooms
- Organize a Mock Trading Competition for high school students
- Direct a mock investing lesson plan that simulates the real market for the club through Investopedia

Clear Horizons Spanish Club

August 2023-Present

President

- Arrange and coordinate events to raise cultural awareness of the Hispanic culture
- Inform high school students about different Hispanic cultural practices
- Increase diversity, sportsmanship, and spirit of students through collaborative events
- Delegate work efficiently amongst officers regarding events, cultural learning, and advertising

San Jacinto Community College Webb Historic Society

August 2023-Present

Historian

- Accurately represent events hosted by the club on Instagram
- Prepare reports for the college administration with other officers
- Represent and present for the college and club in various strips to historical monuments
- Increase club member activity and population through thorough advertising of the society
- Actively engage with officers in leadership regarding topics important to the society such as lecture topics, field trips, and specific desires of digital social presence

Chess Club

August 2023-Present

Club Member

- Examine chess strategies to prepare for competitions for at least two hours every week
- Continue to win nearby district and city-wide chess tournaments
- Benefit other students understanding of chess through tutoring
- Serve the chess community through volunteering at chess tournaments within Clear Creek Independent School District

Computer Science

August 2021-Present

Club Member

- Collaborate with club officers to present topic indicators used to analyze trading charts
- Create a digital application that scans a selected food and uses Artificial Intelligence to output meal plans that take in consideration allergies and other health concerns
- Continue to win the Clear Horizons Computer Science Competition every year through creative and resourceful projects
- Fuel discussions about Artificial Intelligence, algorithms, programming, and related topics

Helping Hands

August 2021-Present

Club Member

- Passionately assist a variety of organizations with events through volunteering
- Enthusiastically collaborate with officers to create new projects for club members
- Tutor at the Sagemont Community Center and benefit elementary and intermediate students with math, reading, and writing through the Helping Hands club
- Organize a Pen Pal system for the high school to increase interaction among differing students

San Jacinto Community College Investment Club

September 2021-May 2023

Club Member

- Built positive relationships with patrons, team members, and supervisors
- Enthusiastically assisted in preparation for and attended meeting with Peter Tuchman, a stockbroker at the New York Stock Exchange
- Regularly engaged in active communication and planning for club activities involving financial planning and setting up a hedge fund
- Participated in book discussions on indicators such as Bollinger Bands, MACD, and Stochastic RSI.
- Presented a short lesson regarding the indicator Bollinger Bands to the club.

LANGUAGES

• Fluent English

• HTML

- Fluent Hindi
- Fluent Punjabi
- Advanced Spanish
- Intermediate Chinese (Traditional)

- Python
- Java
- C
- C++